

2017-2018 GUIDELINES FOR APPLICATIONS

Reduced Price Breakfast - \$.30 Reduced Price Lunch - \$.40

Lower School K- 4th Grade

Breakfast - \$1.00

Lunch - \$2.40

8oz Milk - \$.40

Upper School 5th – 8th Grade

Breakfast - \$1.00

Lunch - \$2.65

8oz Milk - \$.40

High School 9th – 12th Grade

Breakfast - \$1.00

Lunch - \$2.90

Premium Lunch - \$3.40

8oz Milk - \$.40

*****Please Submit Only 1 Application Per Family.*****

ONLINE APPLICATIONS: Applications may now be filled out online by going to the Methuen Schools website at www.methuen.k12.ma.us. Under the Departments heading, select Food Services. You will be directed to our site. Select *What We Do* tab. **If you submit an application online do not send in a paper application.** You must wait for an approval letter, the application must still go through the approval process. You will be notified by mail of the decision.

Incorrect or unreadable applications will be sent back home with your student. *Print clearly *Use **blue** or **black** ink only. Include last names and school name for each student in Step 1. If your child has two last names or a hyphenated name put **both names** on the application. You must use the full name of the child as listed on the Birth Certificate, no nicknames.

If your children had been receiving Free or Reduced Lunch during the last school year, you **MUST re-apply before October 12, 2017**. If you do not submit a new application by October 12th, your child's status will revert back to **PAID** and your child(ren) will be required to pay for lunch. Free or Reduced price approval notification letters will be mailed directly to the home. If you do not receive an approval letter, do not assume your child is free. You must wait until you receive the approval letter.

If you receive a letter from the Food Service Department during July or August 2017 that says your child(ren) have been Directly Certified for free lunch for the upcoming school year, you **do not have to fill out a new application. **However**, if one of more of your child(ren) are **not listed** on the letter, please call Lorraine Lavoie at (978) 722-6010. To get all your children on the Direct Certification Program you must contact the SNAP office directly.

We also provide an On-line payment program called "**My School Bucks.**" You can check your child's balance, put money on your child's account with a credit/debit card, and get balance reminder emails. To create an account, simply go to the Methuen Website www.methuen.k12.ma.us. Under the Departments heading, select Food Services. You will be redirected to our website. Select the *What We Do tab* and follow the instructions.